

Interlude Tours General Information and Reservation Guidelines

Fully Escorted Tours: A dedicated, enthusiastic and caring professional tour director accompanies your Interlude Tour. In some cases a local Interlude Tours representative may not accompany extended domestic tours, cruises or international travel; in these cases a professional tour director will meet you in your destination city.

Deluxe Transportation: Land tours are on deluxe, temperature-controlled motor coaches featuring reclining seats, full panoramic windows, individual reading lights, public address systems and lavatory. For the comfort of all travelers, no smoking is permitted on any of our motor coaches. Air tours are on scheduled airlines and cruises are on 5-star rated ships. We reserve the right to employ specialty vehicles when the group size falls below the minimum for full-size motor coaches. Please note that If you purchase a single reservation, this applies to the single accommodation in your room only and not to a single seat on the motor coach.

Hotels and Meals: We stay at three and four star hotels and resorts. On average two delicious meals are included almost every day; many times a special setting, historical theme and/or unique entertainment highlight the meal.

Guaranteed Departure Tours: In order to offer you, our valued customer, a broader range of travel destinations, Interlude has partnered with a select group of quality, reputable tour operators who are regional experts offering unique guaranteed departure tours. Each tour is led by a professional tour director experienced in their respective area.

What is included: All transportation from Indianapolis, tour director, lodging, luggage handling, local guides, meals with taxes and gratuities, and attraction admissions as listed in the tour highlights. Gratuities for tour director, guides and drivers are included for tours departing by coach. Due to limited space, one large piece of luggage per person is allowed on overnight tours, a small carry-on piece of luggage (for example: gym bag size) can be stowed in the overhead compartment. Included meals are noted in the tour highlights and at the end of each day's itinerary: B=full breakfast; DCB=deluxe continental breakfast; CB=continental breakfast; L=lunch; D=dinner.

What is not included: Incidental hotel charges such as movies, telephone calls, room service, laundry, meals not listed, alcoholic beverages, mini-bar charges and gratuities for tour director, guides and drivers for tours departing by air unless listed with tour inclusions.

Seat Rotation: To give every traveler an equal opportunity to see the sights, we follow a seat rotation policy on our longer motor coach tours.

Smoking Policy: for the comfort of all our travelers, no smoking is permitted on any of our motor coaches. Frequent stops provide opportunities for those who wish to smoke.

Baggage responsibility: Although every effort is made to handle guests' luggage carefully, we cannot be responsible, assume liability, or accept claims for loss or damage to luggage and personal effects due to breakage, theft, fair wear and tear or through hotel and other group carrier handling. The travel insurance carrier may reimburse travelers covered by travel insurance.

Travel Documents: For overnight tours, travel documents will be mailed approximately two weeks prior to departure. Documents include a daily itinerary, clothing suggestions, hotel phone numbers, name tag, luggage tag and any other information concerning your tour. If you do not receive this packet, if any information is not correct, or you have any questions, please call the office as soon as possible.

Departure Locations: Motor coach tours depart from various Indianapolis metro-area locations. Minimum numbers are required to activate a departure location. Special arrangements can be made for other departure locations at an additional cost.

Responsible Traveling: Departure times depend on the destination of a tour and will be confirmed in your travel document packet. We ask all tour participants to be at the designated departure place 15 minutes prior to departure time. Unless circumstances beyond our control delay these times, departure times will be exact. Return times are approximate and are subject to change. We accept no responsibility for travelers not at departure locations at designated times. Additionally, please carry on your person a list of any medications you are currently taking and your doctor's phone number for reference in case of emergency.

Special Requests: If a passenger has a problem that requires special room features, special menus, etc., please note this information under "Special Requests" on the Tour Participant Information Form. We cannot guarantee the service will be provided, but we will do our part to accommodate your request.

Group Travel: Being flexible is especially important with group travel. Departure times in the morning are critical to starting the tour in order to have enough time to travel to our destinations. During the course of the day, our times are approximate. We try to build time into our schedule to allow for passengers who need special assistance or for unexpected delays on the highway or at attractions, etc. Your tour director will make any necessary adjustments to the schedule as appropriate.

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Reservations/Methods of Payment: Reservations can be made by calling (317)913-0387. Payments can be made by personal check, Visa or MasterCard. Day tours require payment in full with your reservation; multi-day and international tours require a deposit to hold your reservation. Each tour brochure and the web site have the deposit requirements listed. Your deposit is due within seven (7) days of making your reservation. Please pay for each tour separately and put the tour name and departure date on your check.

Refund Policies: Each tour brochure and the web site have the cancellation policy listed at the end of the itinerary.

Travel Insurance (optional but recommended): Optional cancellation / interruption insurance is available through Insure America. Since tour members may have to cancel a reservation or leave a tour early due to unforeseen circumstances, we highly recommend the purchase of this insurance. Pricing is listed with each tour. NOTE: The pre-existing medical conditions exclusion is waived if insurance is purchased within 7 days of the initial tour deposit; otherwise, it can be purchased any time until final payment is due.

Travel Requirements: To enter or leave all foreign countries, U.S. Citizens must carry a valid passport. U.S. citizens are now required to have a valid U.S. Passport if arriving by air or ship into Canada, Caribbean & Mexico. U.S. Passports must be valid for at least six (6) months after the return date of the tour. Non-citizens must have a valid passport, visa or alien card which permits re-entry. Guests arriving at embarkation without proper documentation may not join the tour and will not be entitled to a refund.

Emergencies while on tour: We understand that unforeseen events and emergencies can arise while on a tour. If you are unable to complete a tour due to sickness, injury, or situation at home (circumstances that are not considered Interlude Tours' responsibility), we will do all that we can to assist you in making whatever arrangements need to be made. The traveler will be responsible for any expenses incurred. Interlude Tours is not responsible for refunding any unused expenses.

Membership: Tour membership is available to all travelers and will not be withheld if Interlude Tours can furnish special requirements an individual may need. Should meeting these requirements materially add to Interlude Tours' cost, the Tour Member will be expected to pay these additional costs. The Tour Director retains the right to terminate the membership of any member if any physical or mental handicap becomes apparent while on tour and causes hardship for the Tour Director and/or other Tour Members.

Handicap Accessibility: Canes, collapsible walkers or wheelchairs (coach is not lift equipped) can be accommodated on most tours; however, all travelers requiring physical assistance must have a travel companion that provides assistance.

Prices Subject to Change: In the event a supplier adjusts the costs of a tour component, fuel costs significantly increase, the dollar weakens against foreign currency, or the Government changes the departure taxes, Interlude Tours reserves the right to adjust the price of any tour up to the time of departure. Port charges and departure taxes are regulated by the government and may be changed at any time. Airlines, motorcoach companies and cruise lines reserve the right to add a fuel surcharge at any time.

Brochure/web site revisions: We try very hard to ensure our brochure and web site are correct, but once in awhile, mistakes occur. We reserve the right to correct any errors in pricing, tour dates and inclusions on any tour.

American Bus Association: As a member of ABA, we are required to abide by a strict code of ethics that protects the traveling public. Interlude carries general liability and professional liability, errors and omissions insurance.

Responsibility: Interlude Tours is incorporated in the State of Indiana. In common with other tour companies, Interlude Tours acts solely as an agent for hotels, restaurants, entertainment venues and other providers of travel services. Therefore, Interlude Tours does not assume any liability for injury, damage loss, accident or delay due to any act or default of any company or person engaged in transporting the tour members or rendering any other travel service. All itineraries are planned at the time they are published, but they are subject to revisions should circumstances make such changes necessary. Interlude Tours reserves the right in its sole discretion to make changes in the itinerary or to cancel or alter any portion of the tour if circumstances require it, and is not responsible to any person for expenses, loss of time, money or other happening resulting from a change in tour scheduling. Interlude Tours reserves the right to accept, decline or retain any person as a member of the tour and is not responsible for any losses or damages of personal property, or for injuries, expenses or damages incurred or claims by any Tour Member. **Payment indicates acceptance of all herein mentioned features and conditions by the purchaser of the tour.**